

Republic of the Philippines
Department of Education
Region VII, Central Visayas



DIVISION OF CEBU PROVINCE

IPHO Bldg., Sudlon, Lahug, Cebu City


December 09, 2016

Division Memorandum
No. 809 s. 2016

YEAR-END PERFORMANCE REVIEW AND VALIDATION

To : Assistant Schools Division Superintendent
Education Supervisors / Coordinators
Section Heads/Chiefs
All Division Office Staffs/ Personnel

1. This Office hereby informs all concerned that the Year-End Performance Review and Validation of all division office personnel and staffs will on December 23, 2016 (Friday) here at the Division Office.
2. All Division Office personnel / staffs are enjoined to bring their individual IPCRF 2016.
3. Expenses incurred during the Year-End Performance Review and Validation shall be chargeable against Division Funds subject to the usual accounting and auditing rules and regulations.
4. Immediate dissemination of and strict compliance of this memorandum is directed.


RHEA MARA A. ANGTUD, Ed.D., CESO VI
Schools Division Superintendent